



## The ABC's of Mrs. Kienzle's Class!

<b>A</b>	is for <b>attendance</b> . Please be at school each day and on time. The school doors open up at 8am. Children are considered late if they arrive after 8:20am. We have lots of work to do in Second Grade and missing time makes it harder to keep up. Children should aim to be here by 8:10am to leave room for unpacking and settling in.
<b>B</b>	is for <b>birthdays</b> . We do celebrate birthdays in Second Grade. If you would like to send in a small snack for the class to share, please send in a note the day before, letting me know so that I can plan for it. Please send in napkins or cups if necessary, we do not have these on hand. Do not send in goodie bags or trinkets, these are not necessary.
<b>C</b>	is for <b>communication</b> . There are <u>many</u> opportunities to stay informed as a parent of a second grader. Want to know how they are working and behaving? Activate your Class Dojo account. Keep up with their grades by checking PowerSchool on a regular basis. You can even follow us on Twitter! Our handle is @ASCAssecondgrade. Watch out for exciting new ways this school year to stay in the know!
<b>D</b>	is for <b>dismissal</b> . Students all have different ways of going home each day. Please make sure that you update any changes in the office and with your teacher. Remember, I will always side with caution when it comes to sending your student home. We dismiss from the double doors near the gym. Please be patient as we get each child to their parent. We only have your child's safety in mind!
<b>E</b>	is for <b>email</b> . My email address is <a href="mailto:skienzle@ascaalbany.org">skienzle@ascaalbany.org</a> . Please email me any time. Often times I will be able to reply via email faster than phone.
<b>F</b>	is for <b>folder</b> . Each evening your student will bring home their Take Home Folder. Please check it to see what work they are doing, the homework for the evening and any letters sent home.
<b>G</b>	is for <b>God</b> . He is at the center of our day. We pray many times throughout the day. I hope you have the opportunity to do the same with your family at home.
<b>H</b>	is for <b>homework</b> . We will have homework nearly every evening, Monday through Thursday. There will be no homework on Friday. Please check your child's Homework Agenda to see what is due. <b>Please be sure to sign or initial their agendas</b> once you have checked to see that the work is completed. There will be evenings when there will be no written homework. Please use those evenings to review math facts and study spelling words.
<b>I</b>	is for <b>independence</b> . Your second grader is capable of doing many things on their own. As parents we try to encourage and help, which is great, but remember to back away and let the students to do the thinking. They are able to come to the classroom, unpack and prepare for the day on their own. You may guide them through homework, but they should be doing the work and writing on their own.
<b>J</b>	is for <b>journal</b> . We will keep journals throughout the year. We will be writing stories, poems, and all about things we learn. From time to time these will come home for the students to share their work. Spend time listening to your child read...they are always very entertaining!
<b>K</b>	is for the <b>knowledge</b> we will continue to grow through our work and studies.
<b>L</b>	is for <b>lunch</b> . We have a fantastic lunch program this year. Orders are turned in monthly. Milk is also available for purchase. We eat lunch from 11:50am to 12:10pm. Recess follows from 12:15-12:45pm

<b>M</b>	is for <b>morning</b> . Our morning begins at 8:20am. The building is unlocked at 8am and children are considered tardy at 8:20am. When they come in they have morning work to complete before 8:20am when prayers and announcements start. We begin our mornings with "Morning Meeting". In these meetings we say the pledge and our morning prayers. Then we discuss the date and weather, work through the math board and read the morning letter. It is a great way to start the day!
<b>N</b>	is for important <b>news</b> . If your child has anything important or fun happening to them, please share with me. Not only will it help with learning, but it also helps me to connect with your children.
<b>O</b>	is for my <b>open door policy</b> . If you need to talk to me, please feel free to do so. I can't stress this enough. Drop me a note or stop by school to set up an appointment. Communication is a two way street, so check your child's Take Home Folder and Homework Agenda for notes from school each night.
<b>P</b>	is for <b>phone</b> . There are phones in each of the classrooms. You can now reach me directly at 438-0066 extension 306. Leave a message on my voicemail and I will get back to you as soon as possible!
<b>Q</b>	is for <b>questions</b> . If you ever have any questions about what is happening in school or something your student says has happened at school, please feel free to contact me.
<b>R</b>	is for <b>recess</b> . We go each day at 12:15-12:45pm. They have use of the fields and playground.
<b>S</b>	is for <b>specials</b> . We go to Library, Computers, Spanish, PE, Music and Art each week. Our PE days are Tuesday and Thursday. Library books are due on Tuesdays.
<b>T</b>	is for <b>teacher</b> . My name is Mrs. Suzanne Kienzle and I have taught Second Grade for 24 years. I have a bachelor's degree in Elementary Education, with a concentration in Psychology of the Exceptional Child. I have a Master's degree from The College of Saint Rose. I am a certified Reading Specialist. I am married and have three children, one of which still attends ASCA. The other two are in high school!
<b>U</b>	is for <b>unfinished</b> work. Sometimes in class we will not finish our work. We do our best, but sometimes it is just not possible. If work comes home needing to be finished please help your child get it completed and returned back to school the next day.
<b>V</b>	is for <b>volunteering</b> . Whether it be coming in as a Mystery Reader, attending field trips, or helping with projects, help is always needed in the classroom. Please let me know if you are willing to help. Look for the sign-up sheet at Meet the Teacher Night.
<b>W</b>	is for <b>Whittaker</b> , our class bear. This year the children will take part in an on-going creative writing project. Each night Whittaker will go home with a student from our class. They can read to him and play with him. At the end of the night the student is asked to write an entry in his journal.
<b>X</b>	is for <b>eXperience</b> . Children come to Second Grade with many different backgrounds and experiences. Some know their math facts, other do not. They will read and write at different levels. This is OK and expected, so please don't worry about if your child is ahead or behind.
<b>Y</b>	is for <b>you</b> and your help. Please help by checking their folder each day, completing homework together, signing the Homework Agenda, reading with your child, reviewing math facts and spelling words, talking to your child about their day, and making sure their backpack is clean and not too heavy. The more involved you are, the greater success your child will have.
<b>Z</b>	is for <b>z's</b> . Make sure your child gets enough sleep each night to be productive the next day. We have a very busy schedule in our classroom!